

## Minutes, board meeting of the PhD student section at LTH

**Date:** 2012-01-26

**Time:** 17:00-18:30

**Location:** Department of Measurement Technology and Industrial Electrical Engineering

**Attending board members:** Farzad Foroughi, Karin Westerberg, Fredrik Ejserholm, Sofia Fahlvik Svensson, Belinda Adler

**Other present:** Kerstin Johnsson, Ufuk Kirik, Vahid Sohrabpour, Kerstin Hoyer, Karl-Magnus Persson

**Absent board members:** Maisam Abbasi

**Protocol number:** 2012:1

§	Topic
§1	<b>The chairman opens the meeting</b> Meeting opened
§2	<b>Was the meeting correctly called</b> The meeting was deemed correctly called
§3	<b>Election of one person to co-sign the minutes</b> Fredrik was elected to co-sign the minutes
§4	<b>Approval of the agenda</b> The agenda was approved with the addition of the items §9 Skyddsombud and §10 Husstyrelserepresentant.
§5	<b>Co-optation</b> It was decided to co-opt the members of the board for 2012 that are attending the meeting.
§6	<b>Last meeting protocol</b> The protocol from last meeting was not finished yet, but Karin read from the minutes. Fredrik has not yet checked the status of our charter changes in FM. The Dropbox for old documents has been created. Concerning the rules for licenciate degree opponents, Sofia has spoken to Anders Gustavsson and the risk seems small that a PhD student would be the opponent. There is also a rule stating that it cannot be a person from the same faculty.

**§7 Report/info from the committees/members of the board***a. SR-Dokt (Educational) – Sofia*

The PhD student handbook will be translated to English. We had the opportunity to nominate doctoral student representatives to the research- and educational boards of the University, however when we found candidates the staff at TLTH were not available to help us do the formal nomination before the election. However, if the places are still vacant we can still claim them. Sofia also has a few reports from state investigations waiting that we can have comments on, one is about recording lectures and one is about innovation support.

*b. Translation of documents and statute changes – Karin*

The translation is finished and Karin will send the documents to Fredrik who will publish them on the webpage.

*c. Treasurer update – Fredrik*

The budget looks good, right now we have a deficit of approximately 14 000 SEK, which is less than what was planned for.

*d. PLUME – Karin*

Kerstin and Kristoffer have taken over the organization and a final evaluation and report for 2011 is on its way. PLUME has its own email address, which is: dokt-plume@tlth.se.

*e. External posts – Farzad*

Overall we have managed to fill many vacant posts and get an updated list of the representatives. There are vacant positions in research board 3 still. SRX (the joint student councils of TLTH) will meet today and divide the positions on all department boards, there will be 3 ordinary and 3 extra positions for student representatives (doctoral students and engineering students) on every board, and the doctoral section will get at least one ordinary and one extra on every board.

*f. Other?*

Nothing to report.

**§8 Popular scientific summary for doctoral thesis**

It is required of all PhD candidates to write a popular-science summary of the thesis and Kristina Lindgärde at LTH central administration wants to make it easier and more attractive to do so, and has asked us for comments. Do we want clearer guidelines, a course, a competition for best text? We agreed that there is a need to make it more motivating to write the summary; and that it is perhaps not clear what the text is for. We also discussed whether the courses offered are enough to prepare you to write a good summary. Maybe it's good to write a summary every year of the doctoral studies, to learn how to do it. It was decided to give this task to the board of 2012 and encourage them to get in contact with Kristina.

**§9 Skyddsombud**

Teresia from the student union has informed us that each section can, and should, appoint a safety officer (skyddsombud). This person has certain rights if there is a problem with a student's physical psycho-social working environment, and is also offered training. We discussed that it would be too much work to give this role to the student council president, but that it could be a good way to divide the work now done by the student council president on two people. The new board and student council are encouraged to find a safety officer for the section.

**§10 Husstyrelserrepresentant**

There are places on the boards for the houses at LTH (husstyrelser) for student representatives. It was decided to ask the representatives on the department boards in the houses if they want to nominate a person for these positions.

**§11 Next board meeting**

Ufuk will call the next meeting.

**§12 Other questions**

Nothing to report

**§13 Short communications**

A PhD student, Frida Gustavsson, at Food Technology will organize a team of doctoral students for Sångarstriden. We have also been asked if we want to participate in the Nollning in some way, and it was discussed to maybe organize an introduction-sittning, maybe in connection with the Introductory course for PhD students.

**§14 Closing the meeting**

The meeting was closed.

**Signatures****Belinda Adler**

Chairperson

**Karin Westerberg**

Secretary

**Fredrik Ejserholm**

Co-signer