

Minutes

Date: 2012-04-17

Time: 17.00 – 20.00

Location: Biomedical Center D13

Attending board members: Ufuk Kirik, Vahid Sohrabpour, Kerstin Hoyer, Fredrik Ejserholm, Karl-Magnus Persson, Ivaylo Vasilev, Malin Jonsson

Other present: -

Absent board members: -

Protocol number: 2012:4

§ **Topic**

§1 **Opening of meeting**

The meeting was opened.

§2 **Was the meeting correctly called**

The meeting was deemed correctly called.

§3 **Election of one person to co-sign the minutes**

Vahid was elected to co-sign the minutes.

§4 **Approval of the agenda**

The agenda was approved with addition of the following topics:

After §10: §11 Guidelines for using the mail list to all PhD students

After §11: §12 External positions

§5 **Last meeting protocol**

Meeting protocol 2012:3 was read out.

§6 **Report from institutions**

Ivaylo & Karl-Magnus (EIT): The new lab is almost ready.

Vahid (IKDC): They will maybe arrange a summer school for students from Michigan State University.

Kerstin (Chemical Engineering): There has been a meeting for PhD students about the study plan meetings. Previously not many PhD students at the

Chemical Engineering department have had a third (unbiased) person beside their supervisor and themselves at the meeting, despite the guidelines from the faculty. After the meeting, the students decided to push for their right to have a third person and made a list of possible persons that they could chose to be present at the meeting. At Vahid's department, this seems to be done very smoothly. Ufuk suggested to have a copy of their study plan and list to go through at these meetings.

Fredrik (ELMAT): nothing to report

Malin (Physics): More on §9. Malin is a member of the department board and has started a PhD group (*doktorandråd*) to discuss problems and ideas from PhD students. They want more PhD courses, a "PhD-day" were PhD students could talk about what they are doing.

Ufuk (Immunotechnology): They are thinking about changing the way they organize the PhD students in the department board. PhD student have 2 ordinary and 2 deputy positions in the board. All PhD students are on a list and everyone gets to sit on the board based on admission date as a graduate student. Now they would like to choose people who are actually interested in being in the board.

§7 Report from the co-opted participants

No co-opted participants present.

§8 Report/info from the committees/members of the board

a. Chairman – UK

Ufuk has been sick so nothing groundbreaking to report.

b. SR-Dokt (Educational) – KMP & MJ

The educational council (*Studierådet*) has had a kick-off and talked about what they are currently doing and what they would like to do. A course database, study plans and hours we spend for teaching were among the main topics. They'll work further on *Arbetsförrordningen* and the strategic plan. At the moment, there is nobody in charge of the PhD education on LTH level and we should force the faculty to have someone.

c. PLUME – KH

PLUME had its first common meeting and the second one is in planning, which should be in the end of May.

Kerstin has been in contact with Anders Axelsson, who agrees with us that the faculty should work on a more continuous support of PLUME. While this is done, the contact person at LTH is Bodil Ryderheim. LTH will support PLUME

with 25000 SEK and free rents for rooms at the university. For the 25000 SEK, Fredrik will send a bill to Bodil.

Kerstin has also been in contact with Camilla Persson at Karriärservice at LTH. The faculty is interested in associating PLUME with the Career Center (*Karriärcenter*). Camilla will be our support for discussing ideas and after the summer, Kerstin will try to get the financial support for next year organized with her.

d. Activities group – IV

Ivaylo has had an activities poll on our website, which is not closed yet but right now, people are most interested to get outside of Lund, e.g. Malmö or Copenhagen. Number two is a football tournament and movie evening. Ivo's ambition is 2-3 events during this year.

The 6th of May, the Physics PhD students have a football tournament. Ivo will try to talk to them, but it will probably be difficult to do this so spontaneous.

We had a vote for a priority list for activities with the following outcome:

- Sports day in Lomma: 7 votes
- Trip to Copenhagen: 1 vote
- Trip to Malmö: 4 votes
- Indoor football: 5 votes
- Movie Screening: 2 votes
- BBQ in Lund: 6 votes

Based on this we concluded that we should organize a sports day in Lomma, arrange an event in Malmö and make an indoor football tournament. We decided that we should also organize a BBQ in Lund, but try to do this as a regular/reoccurring event rather than a one-time thing.

More regular things that need to happen:

- Regular sports
- Pub (Pub Liten / Pub Rydbergs)

We will organize a dinner on the 11th of May just after the introductory course at some nation, which will cost us around 120 SEK per person. We should check whether people would need a nation card or be on a guest list to get into the nations.

e. Homepage and economy – FE

If you want to have something on the website, just let Ufuk, Fredrik or Kerstin know and they will put it there.

f. **Other?**

Nothing to report.

§9 Restructuring of the Dept. of Physics

Astronomy and Theoretical Physics should merge with Physics. All employees and students have been encouraged to send in questions on how this could affect the departments and now they are doing a big analysis. The motivation behind this is to make the group of Deans as small as possible. One main problem seems to be that the motivation behind this comes from the Faculty of Natural Sciences, while LTH doesn't care what happens.

§10 Popular-science abstracts of the PhD theses – reports from meeting

Ufuk, Malin and Ivo had a meeting with Kristina Lindgärde, a PR person at the faculty, about the popular science abstracts on March 27. Ufuk will contact her within two weeks to hear how she is intending to go on with this.

§11 Guidelines for mailing list

We've gotten a mailing list of all PhD students that are members of the PhD student section. **The address should not be exposed but should always be used in "bcc" field of the mail header!**

We will use the mailing list for social events (once to inform in advance and once to remind people) and to invite people to our yearly meeting. We can have a signature with information about our website and our Facebook group in every mail. Announcements of e.g. new positions to be filled can be sent by this e-mail list.

§12 External positions

Sofia (last years's student council and election committee responsible this year) wonders what our opinion is about having one person in charge of keeping track of open positions in different groups. We are not sure, we really understand what this is about and Ufuk will get back to Sofia. *Fullmäktige* at TLTH make the decisions about this and would maybe be a good option.

§13 Upcoming events

a. **Board get-together for all sections**

7th of May in the evening.

b. **PhD dinner**

11th of May probably.

- §14 Next board meeting**
Ufuk will send out a Doodle.
- §15 Other questions**
No other questions.
- §16 Short communications**
No short communications.
- §17 Closing the meeting**
The meeting was closed.

Signatures

Ufuk Kirik
Chairperson

Kerstin Hoyer
Secretary

Vahid Sohrabpour
Co-signer