

Minutes, board meeting of the PhD student section at LTH

Date: 2013-02-05

Time: 17.15 – 20.00

Location: Department of Measurement Technology and Industrial Electrical Engineering

Attending board members: Jesper Borggren, Kristofer Hellman, Daniel Honfi, Kerstin Johnsson, Vahid Sohrabpour, Maj Stenmark

Absent board members: Tannaz Ghaffarzadegan

Protocol number: 2013:1

§	Topic
§1	Meeting opens The meeting was opened. The meeting was deemed correctly called.
§2	Appointing someone to take minutes Daniel was appointed to take minutes. The board decided that no co-signing is needed. The minutes will be sent to entire board and discussed at the next meeting.
§3	Establishing the agenda The agenda was approved with the addition of item §6.1 Election of the Nominating Committee for external bodies.
§4	Short communications The members presented themselves.
§5	Election of new board Maj and Vahid were nominated as new board members and suggest TLTH's "Fullmäktige" to elect them as new board members of the section.
§6	Election of functionaries The functionaries were elected. The result of the election is as follows: President: Kerstin Johnsson (elected earlier) Vice President: Maj Stenmark Secretary: Daniel Honfi PLUME Coordinators: Kristofer Hellman and Vahid Sohrabpour Treasurer: Jesper Borggren

Web manager: Jesper Borggren

President of the Student Council: Kerstin Johnsson

Activity Manager - Maj Stenmark

PR managers: Tannaz Ghaffarzadegan and Daniel Honfi

§6.1 **Election of the Nominating Committee for external bodies**

Jesper and Kristofer were elected.

§7 **Authorized signatory (Firmatecknare)**

Kerstin Johnsson (870208-3505) and Jesper Borggren (871223-3975) were given authority to sign for the organization at the bank and post, separately. In other cases the signature of the organization will be signed jointly by the board according to the statutes.

Kerstin Johnsson (870208-3505) och Jesper Borggren (871223-3975) gavs rätt att teckna föreningens firma i bank och post, var för sig. I övriga ärenden tecknas sektionens firma enligt stadgarna av styrelsen.

§8 **Review of the activity plan and budget**

The activity plan and the budget from last year have been reviewed. The board discussed possible activities and communication steps. They are given bellow (with the name of the responsible person):

Activities

This semester:

- Pub and quiz (Maj)
- Movie night (Kristofer)
- Meeting with the previous board and bowling (Maj)
- (Open) Lunch meetings on the first Wednesday of every month
- Welcome dinner for new PhD students at IKDC, 1 or 2 weeks after the last occasion of the course (5/23)

Next semester:

- Football tournament
- Song contest (Sångarstriden)

Communication steps and ideas

- Presentation at the LUFF Introduction 3/20 (Kerstin)
- LinkedIn group (Daniel)
- Newsletter (every month)

- Pictures, positions responsibilities should be sent to Jesper to update the web page.
- Possible board motto: "Fun is other people"
- We should use our mascot in the communication.
- Get into the LTH app (Android and iPhone)
- Update the email list (from TLTH) and collect email addresses at the Introduction course
- Registration at the Introduction Course (first 20 for free)
- Representation at ARKAD 2013

\$9 PLUME

PLUME will be postponed a bit. The board has to find people to help in the organisation and matchmaking and also find new mentors. There will be a PLUME start-up meeting on 2/13 at 11:40.

\$10 Next board meeting

The next board meeting will be a lunch meeting on 3/7 at 11:50 at IKDC.

\$11 Other issues

No other issues.

\$12 Closing the meeting

The meeting was closed.

Signatures

Kerstin Johansson

President



Daniel Honfi

Secretary