

## Minutes

**Date:** 2012-10-03

**Time:** 17.00 – 19.00

**Location:** Studiecentrum: Brunnen

**Attending board members:** Ufuk Kirik, Ivaylo Vasilev, Malin Jonsson, Kerstin Hoyer, Vahid Sohrabpour

**Other present:** Omar Chaudhary

**Absent board members:** Karl-Magnus Persson, Fredrik Ejserholm

**Protocol number:** 2012:7

### §            **Topic**

#### **§1            Opening of meeting**

The meeting was opened.

#### **§2            Was the meeting correctly called**

The meeting was deemed correctly called.

#### **§3            Election of one person to co-sign the minutes**

Vahid was elected to co-sign the minutes.

#### **§4            Approval of the agenda**

The agenda was approved with the addition of point §11 Planning for the section meeting and §8f *Sångarstriden*.

#### **§5            Last meeting protocol**

Meeting protocol 2012:4 and 2012:5 were read out.

#### **§6            Report from institutions**

Malin (Department of Physics): The plans to merge the Departments of Astronomy and Theoretical Physics (Faculty of Engineering) with the Department of Physics (Faculty of Science) were rejected after a survey among employees.

Ivaylo (EIT): A department day in August with discussion about the website and the results of the department part of the LU survey on working environment was held.

Vahid (Design Center): Nothing specific.

Ufuk (Immunotechnology): Immunotechnology has still not decided a date when to move to Medical Village. They've started to meet with PhD students in the evenings to discuss their research. This is partly to integrate the two former units from separate departments and partly to increase the collaboration between students.

Kerstin (Chemical Engineering): Nothing specific.

## **\$7 Report from co-opted participants**

Omar from TLTH: There is a committee under the central *Utbildningsnämnd* where Omar reserved a place for PhD students. A person for this position should preferably be elected in the upcoming section meeting.

*Fullmäktige* is up for election and they would like PhD students in there. They can be English speaking.

Usually the chairman of the Student Council can nominate people to *Fullmäktige* using his/her Local or Stil identity.

There will be a meeting about LUIS. There are five spots for the student union and they will not fill them, so there are places for PhD students. The meeting is on the 29<sup>th</sup> of October at 13.00.

## **\$8 Report/Info from the committees/members of the board**

### **a. Chairman – UK**

#### **a.i. Introduction course Nov 30<sup>th</sup>**

The course is compulsory for all new PhD students now. Ufuk will be there and inform about the PhD section. Any ideas on what to include are welcome. We would like to have an event for the new PhD students but are not sure if we can afford it. Last time, the dinner cost around 3000 SEK. We will discuss this more on the next meeting.

#### **a.ii. new board for LDK**

Elika is the new head of LDK as part of the new board of LDK. They are very interested in collaborating with us at the PhD section board at LTH. Omar is in contact with LDK on a regular basis in the forum for unions at LU.

#### **a.iii. SULF seminar Oct 25<sup>th</sup>**

SULF is the labour organization of employees at universities. They will have a seminar on the 25<sup>th</sup> of October. Negotiations about salaries are still ongoing. Usually they are discussed from January to January, but they are late. For exact time and place of the meeting, ask Ufuk.

**b. SR-Dokt (Educational) – KMP & MJ**

## b.i. Feedback from Student Council

There has been a discussion on key performance indicators (KPI), which are at the moment discussed for LTH to assess the quality of the research education. The student council has discussed on how these key performance indicators should look like.

Also, the course database has been discussed. The problem there is that there are courses on basic level that are not in the database and should be included. Because of this, there are thoughts on including PhD courses in LUP, the course database for basic courses, instead of having a separate one for PhD courses.

Gothenburg University (GU) and Lund University planned to make a study plan database together. Now, it turned out that GU is almost ready without any input from us at LU. The database from GU is only from the university. Chalmers is not involved at all.

Olof has been sending out a paper on time guidelines for *Institutionstjänstgöring*. There is a decision on LU level, and we are trying to translate it to LTH level.

**c. PLUME – KH**

## c.i. Feedback from third common meeting

For the third common meeting in PLUME, instead of a presentation, the third common meeting was started with discussions about so far experiences of mentorship, in groups of mentors and PhD students separately. The discussion with mentors was managed by Camilla Persson from *Karriärservice* and the one with PhD students was managed by the organizers of PLUME. Our impression was that the discussions were appreciated.

## c.ii. future plans

Discussions about future financial support by LTH have started between the organizers of PLUME this year and LTH. At LTH, PLUME's contact person is Camilla Persson. At the moment, it looks like that PLUME will be in the budget of *Personalenheten* which would mean that Sonja Meiby will be PLUME's contact person in the future. Camilla Persson at *Karriärservice* will be PLUME's contact in questions regarding mentorship and coaching. She is also willing in giving the introduction presentation for PLUME in coming years. We would like to make it obligatory for PhD students to take part in

PLUME to be members of the PhD student section, but this was not at all appreciated by LTH. It was decided on this meeting that the PhD section board does not think that this is a deal breaker.

Work started on looking into the opportunity to advertise about PLUME in e.g. LUM or LTH Nytt. This should best be done in an article.

Two people, Pia Långström and Moohammed Wasim Yahia, who are both taking part in PLUME this year, are considering to organize the programme next year. We will meet them the 19<sup>th</sup> of October to discuss further.

Probably in the end of November, we will have our fourth and last common meeting where three mentors are going to give a short talk each of their work life.

#### **d. Activities group – IV**

##### d.i. Feedback from Lomma event

In general it was a big failure. It was on a Sunday in the end of August in great weather. The people who were there had a lot of fun, but they were only 7-8 people. The event was seen by about 70-80 people on Facebook, but very few came. How should we do next time to make more people know about it?

##### d.ii. Plans for upcoming activities

Football tournament: It will be at EOS-Hallen on Sunday, the 4<sup>th</sup> of November from 14.00-17.00. Half of it is funded by TLTH. The fee is around 200 SEK / team. We encourage undergraduate students to apply as a team. Depending on how many teams we get from PhD students, even others (postdocs,...) are welcome. We need to advertise. Ivaylo will make posters and put this out on Facebook and send out a mail to the PhD students mailing list. Ivaylo will ask Fredrik about having sign up for this on our website. For payment, we have a bankgiro-number. The information about this should be in the end of the registration form. Omar will be there at the tournament to take new memberships.

Going to Malmö: Some activity in Malmö is planned for around a month or something after the football tournament.

BBQ: not planned.

#### **e. Homepage and economy – FE**

Fredrik was not present at the meeting.

**f. Other?**

Malin: *Sångarstriden*: *Sångarstriden* will be held the 14<sup>th</sup> and 15<sup>th</sup> of November. There is work going on about getting a group of PhD students together. There will be a meeting about this tomorrow (4<sup>th</sup> of October). The group is wondering what the budget is for this activity. As it is, there is no budget set for this activity, but the group is encouraged to discuss the matter and come up with a proposal.

**\$9 Project Information: reaching out to members**

There is not a lot of time left for us to start a monthly contribution in a newsletter or alike but we should work for this to leave a ready project to the PhD section board of 2013. Ufuk encourages everyone to write about their role in the board. Could we put this up on the website?

**\$10 *When things go downhill: How a PhD student at LTH had to quit***

A PhD student who had problems with her supervisor contacted Ufuk. She has had personal chemistry problems with her supervisor and despite feedback meetings very little was done to change the situation and things escalated thereon. After a while, the supervisor asked her to quit her PhD. When Ufuk was contacted about the matter, the student's contract had already been terminated on the claim of having false information during the application process. The student has been in contact with *Doktorandombudsmannen* during the process. Prior to the termination of her contract, the student was called to a meeting where she was asked to show that things she said in her application and CV were accurate. Not only has this meeting not helped the situation at all, it has also caused some controversy such that *Doktorandombudsmannen* refused the minutes from the meeting, claiming that the minutes did not reflect what was really said in the meeting and that the student was not given a fair chance to defend herself. *Doktorandombudsmannen* has sent a detailed mail to Sonja Meiby, clarifying her claims and pointed out her side of the story. Ufuk has all relevant documents.

We have discussed how we can make sure that cases like this don't get this far. We will discuss more about this again, in more detail, at a later stage. Ufuk will meet Daniel Sjöberg, the inspector of the PhD section, to discuss this.

**\$11 Planning for the section meeting**

Ufuk will send out a Doodle for a date for this sometime in the end of November.

Sofia is trying to find people for the *Valberedning*. If someone wants to do another year in the board, in the same or any other position, they should contact Sofia.

**\$12 Possible seminar/event with 4Potentials talent network**

The network of talented people 4Potentials would like to know whether we are interested to organize an event. They could organize a seminar or something. They would organize the speaker, food, etc. Ufuk will investigate this further.

**\$13 Upcoming events**

11<sup>th</sup> of October: football tournament for the boards of guilds. This is a bit tight for us.

**\$14 Next board meeting**

Ufuk will send out a Doodle for the date of the next board meeting.

**\$15 Other questions**

Nothing.

**\$16 Short communications**

Nothing.

**\$17 Closing the meeting**

The meeting was closed.

**Signatures**

**Ufuk Kirik**

Chairperson

**Kerstin Hoyer**

Secretary

**Vahid Sohrabpour**

Co-signer